



Schreiner Memorial Library Board Meeting, August 12, 2026

I. Call to Order

The meeting was held on August 12, 2026, and began at 5:00 p.m. It was presided over by Mr. Pennekamp, with Ms. Younce as secretary.

II. Roll Call

Members present: Matt Pennekamp, Brittani Reuter, Lisa Wolenec – Zabel, and Shannon Younce. Carrie Ingebritsen arrived at 5:05 p.m.

Members absent: Breanna Callahan, Carrie Post

Director present: Martha Bauer

III. Secretary's Report

A motion to approve the secretary's report was made by Ms. Wolenec – Zabel, and seconded by Ms. Reuter. The motion was approved unanimously.

IV. Treasurer's Report

The treasurer's report was presented by Ms. Bauer.

Ms. Bauer noted the Library Store is becoming pricier, as are shipping costs, and the library would be keeping an eye on these expenses.

The board and director discussed possible causes of a high energy bill. Ms. Reuter provided the bill amounts for May and June in comparison. Mr. Pennekamp suggested gathering year over year data, and it was agreed this information would be helpful. Ms. Wolenec – Zabel also asked if a copy of the actual utility bill could be provided by the city.

A motion to approve the treasurer's report was made by Ms. Younce, and seconded by Ms. Wolenec - Zabel. The motion was approved unanimously.

V. Library Director's Report

The library director's report was presented by Ms. Bauer.

Ms. Wolenec – Zabel asked after the gutters, and Ms. Younce had a question regarding food pantry drop off sites in the library; Ms. Bauer discussed the potential of the local library developing more of a partnership with Pages & Parcels.

It was decided to move the regularly scheduled November board meeting from November 11th to November 10th, to avoid conflicting with Veteran's Day.

A motion to approve the library director's report was made by Ms. Younce, and seconded by Ms. Ingebritsen.

VI. Public Comments, Presentations, and Communications

None.

VII. Trustee Reports

Ms. Younce reported she was attending the “Collaborating for Community Success” class during Trustee Training Week, and Ms. Wolenec – Zabel said she would be attending the AI class. (“What You Need To Know About AI and Libraries”)

VIII. Committee Reports

A. Budget: Mr. Pennekamp reported no new meetings.

B. Foundation: Ms. Wolenec – Zabel said they will meet again in September.

C. Plaza: Ms. Ingebritsen reported the last concert, held the evening before, went well. She said there were more vendors present, and lots of people. The next meeting is in October.

IX. New Business

A. December Alcohol Request for Community Room

The board discussed the request. A motion to approve the request was made by Ms. Wolenec – Zabel, and seconded by Ms. Reuter. The motion was approved unanimously.

B. 2027 Budget Review

The board discussed the budget. It was agreed the Budget Committee would meet on September 9th.

C. Second Review of Circulation Policy

Ms. Bauer presented the Circulation Policy with the changes discussed at the previous meeting. A motion to approve the policy was made by Ms. Reuter, and seconded by Ms. Wolenec – Zabel. The motion was approved unanimously.

X. Adjourn

A motion to adjourn was made by Ms. Reuter, and seconded by Ms. Ingebritsen. The motion was approved unanimously.