



Board of Trustees
Wednesday, May 13, 2026; 5:00 p.m.

Meeting Minutes

The Hub at Pages & Parcels

101 North Main Street

Potosi, WI 53820

In-person

SCHREINER MEMORIAL LIBRARY

I. Call to Order-Matt Pennekamp called the meeting to order at 5:00pm

II. Roll Call: Board members present were Breanna Callahan, Brittani Reuter, Lisa Zabel, Cari Howard, Carrie Post, Matt Pennekamp, also present [Martha Bauer](#)-library director.

III. Secretary's Report - Minutes of April 8th meeting - Lisa motioned to approve the minutes. [Brittani Reuter](#) seconded the motion. Motion passed unanimously.

IV. Treasurer's Report - Previous Month's list of bills- [Lisa Zabel](#) made a motion to approve the treasurer's report. [Breanna Callahan](#) seconded the motion. Motion passed unanimously.

V. Library Director's Report - Carrie Post made a motion to approve the fine fund. [Lisa Zabel](#) seconded the motion. Motion passed unanimously.

VI. Public Comments, Presentations, and Communications- Matt introduced the newest Trustee, Cari Howard, who was appointed by Mayor LaBudda to succeed the term of Board member [Carolyn Ingebritsen](#).

VII. Trustee Reports- none

VIII. Committee Reports

a. Budget- will be meeting to discuss issues

b. Foundation- Met to settle garden funds distribution

c. Plaza- Tom Wopat will be here on June 9th, and the city is planning for a big turnout for this event. The committee has reached out for assistance with parking and garbage receptacles.

IX. New Business

- a. Appoint interim Plaza Committee member discussion, action: Cari Howard will step in as the interim Plaza Committee member. Carrie Post made a motion to suggest that Cari Howard serve as an interim Plaza Committee member. Lisa seconded the motion. Motion passed unanimously.
- b. Second review of Public Behavior policy discussion, action: Brittani made a motion to approve the Public Behavior Policy. [Breanna Callahan](#) seconded the motion. The motion passed unanimously.
- c. Initial review of Records Retention policy discussion was held. We will vote on this policy at the second reading next month.

X. Adjourn- Motion made to adjourn the meeting at 5:37 pm

Next Meeting: June 10, 2026, at 5:00 p.m.

Notice to Library Board members: Grant County Herald Independent; WGLR, City