



Schreiner Memorial Library

Board of Trustees Meeting, September 2025

1. Call to Order

The board meeting was held on September 10, 2025, at The Hub, Pages & Parcels and began at 5:00. The meeting was presided over by Mr. Pennekamp, with Ms. Younce as secretary.

2. Roll Call

Board members present: Breanna Callahan, Matthew Pennekamp, Carrie Post, Brittani Reuter, Shannon Younce, Lisa Wolenec - Zabel

Director present: Martha Bauer

3. Secretary's Report

A motion to approve the secretary's report was made by Ms. Wolenec - Zabel and seconded by Ms. Post. The motion was approved unanimously.

4. Treasurer's Report

The treasurer's report was presented by Ms. Bauer. A motion to approve the treasurer's report was made by Ms. Younce and seconded by Ms. Reuter. The motion was approved unanimously.

5. Library Director's Report

The library director's report was presented by Ms. Bauer. The director and board discussed it.

A motion to approve the library director's report was made by Ms. Reuter and seconded by Ms. Younce. The motion was approved unanimously.

6. Public Comments, Presentations, & Communications

None made.

7. Trustee Reports

Ms. Younce reported attending two classes during Trustee Training Week (Wisconsin Library Law / Basics of an Efficient, Effective Board Meeting), as well as enrolling in a four week U of M course (Budgeting and Finance for Public Libraries) to broaden her knowledge base as a member of the budget committee.

8. Committee Reports

Ms. Callahan stated a plaza committee meeting will be held shortly.

9. New Business

A) A motion to approve the updated 2026 Budget was made by Ms. Younce and seconded by Ms. Wolenac - Zabel. The motion was approved unanimously.

B) A motion to approve the Confidentiality of Records Policy was made by Ms. Callahan and seconded by Ms. Post. The motion was approved unanimously.

C) A motion to move to closed session was made by Ms. Reuter and seconded by Ms. Wolenac - Zabel. The motion was approved unanimously.

Closed Session

D) A motion to return to open session was made by Ms. Callahan and seconded by Ms. Post. The motion was approved unanimously.

10. Adjourn

A motion to adjourn was made by Ms. Younce and seconded by Ms. Callahan. The motion was approved unanimously.