

Schreiner Memorial Library
Board of Trustees
Wednesday, June 14, 2023; 5:00 p.m.
Schreiner Memorial Library
113 West Elm Street, Lancaster, WI

Meeting Minutes

- I. Call to Order Matt called the meeting to order at 5:00 pm.
- II. Roll Call Josh McLimans-present, Matt Pennekamp-present, Carrie Post-present, Lisa Zabel-present, Carolyn Ingebritsen- present, absent- Cindy Busch, and Luann Droessler. Also present Martha Bauer and Tara Fortneyinterim directors.
- III. Secretary's Report - Minutes of May 10th regular and May 31st Hiring Committee meetings -
Josh made a motion to approve the May 10th minutes. Carrie seconded the motion.
Motion passed unanimously. Josh made a motion to approve the minutes for May 31st meeting. Carrie seconded the motion. Motion passed unanimously.
- IV. Treasurer's Report -Last month's list of bills- Lisa made a motion to approve the treasurer's report. Carolyn seconded the motion. Motion passed unanimously.
- V. Library Director's Report - Approval of fine fund expenditures - One of the HVAC systems is not working at all, another one is working at 50% and needs a charge. The recharge will be \$1900. More to come on the cost of fixing the new system. Josh made a motion to approve the fine fund expenditures. Carrie seconded the motion. Motion passed unanimously.
- VI. Public Comments, Presentations, and Communications - none
- VII. Trustee Comments - Night market was a big hit. The band was well attended. There will be another concert and night market on July 11, 2023.
- VIII. Committee Report
- A. Plaza Committee -Another night market will be on July 11, 2023.
 - B. Budget Committee -Schedule a meeting soon
 - C. Hiring Committee -One interview was held, two more will be completed this week. More details will be presented after the other interview.
- IX. New Business
- A. Time Clock software - Potosi and Lancaster would like to implement Lisa made a motion to purchase the stand-alone time clock for employee clock in

B. Large Format Printer - The large printer which was donated is not working. We could purchase one at a considerable cost. Tara is willing to order a kit to try to fix the printer. Carolyn Ingebritsen made the motion to purchase option 3. a- on the list of Tara's presented options with a 50-inch TV monitor to display the latest news and events from the library, along with the purchase of the kit for Tara to attempt a repair of the printer. Josh seconded the motion. Motion passed unanimously.

C. Adjourn to closed session pursuant to WI state Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance date of a public employee over which the governmental body has jurisdiction or exercises responsibility. The committee to reconvene. Josh made a motion to move to a closed session. Lisa seconded the motion. Motion passed unanimously.

X. Adjourn -Carrie made a motion to adjourn the meeting. Josh seconded the motion. The motion passed unanimously.

Next meeting: July 12, 2023, at 5:00 PM