



Schreiner Memorial Library

Board of Trustees

Wednesday, August 14, 2024; 5:00 p.m.

Schreiner Memorial Library

113 West Elm Street, Lancaster, WI

Meeting Minutes

In-person

- I. Call to Order- [Matt Pennekamp](#) called the meeting to order at 5:00.
- II. Roll Call- Present- Lisa Zabel, [Matt Pennekamp](#), Carrie Post, [Luann Droessler](#), Carolyn Ingebritsen, Breanna Callahan also present [Martha Bauer](#) director. Absent Lisa Tranel
- III. Secretary's Report – Minutes of July 10<sup>th</sup> meeting - Carrie Post made a motion to approve the minutes. [Carolyn Ingebritsen](#) seconded the motion. Motion passed unanimously.
- IV. Treasurer's Report – Last Month's list of bills – [Lisa Zabel](#) made a motion to accept the treasurer's report. Carolyn seconded the motion. Motion passed unanimously.
- V. Library Director's Report – Approval of fine fund expenditures – [Lisa Zabel](#) made a motion to approve the director's report. Breanna seconded the motion. Motion passed unanimously.
- VI. Public Comments, Presentations, and Communications- Michael Kuchta is the new city administrator. He introduced himself and mentioned that he'll be working to update the city's strategic plan, meeting with the new childcare facility leadership as well in hopes of collaboration throughout the community.
- VII. Trustee Reports- none
- VIII. Committee Report- Budget committee more later in the meeting. Plaza committee had fabulous turnout for the August Summer Nights on the Plaza. They have a celebratory meeting coming up, and will begin planning for the next year.
- IX. New Business
  - a. Review and approve 2025 Budget – Martha explained the cost **projected** increases in the 2025 budget from the 2024 budget of \$483,197.00 to \$499,259.21 for next year. Discussion held and any questions were answered. Martha will add a line item for donations that are pooled into the fine fund and used for programming. Matt made a motion to approve the budget for 2025. Carrie Post seconded the motion. Motion passed unanimously.
  - b. Review and approve SWLS Sustaining Membership Agreement – Luann made a motion to approve the agreement. Carolyn seconded the motion. Motion passed unanimously.
  - c. Review Materials Selection Policy – 1st reading of review materials selection policy was held.

- X. Adjourn [Luann Droessler](#) made a motion to adjourn the meeting [Carrie Post](#) seconded the meeting. Motion passed unanimously. Meeting adjourned at 5:45.

Next Meeting: September 11, 2024 at 5:00 p.m.

*Notice to Library Board members; Grant County Herald Independent; WGLR; City Clerk*