



Schreiner Memorial Library

Board of Trustees

Wednesday April 9 2025; 5:00 p.m.

Schreiner Memorial Library

113 West Elm Street, Lancaster, WI 53813

NOTICE AND AGENDA

In-person

- I. Call to Order
- II. Roll Call
- III. Secretary's Report – Minutes of March 19th meeting – Action
- IV. Treasurer's Report – Previous Month's list of bills – Action
- V. Library Director's Report – Approval of fine fund expenditures – Action
- VI. Public Comments, Presentations, and Communications
- VII. Trustee Reports
- VIII. Committee Report
- IX. New Business
 - a. Review Computer Use Policy and Youth Use Agreement Form – Additional Reading – Discussion, action
 - b. Adjourn to closed session pursuant to WI state Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance date of a public employee over which the governmental body has jurisdiction or exercises responsibility. Performance evaluation and personnel discussion.
 - c. Reconvene to open session.
 - d. Review Library Assistant II – Circulation Lead job description – Discussion, possible action
 - e. Review Potosi Library Assistant Job Description and pay scale with calculated raises – Discussion, possible action
 - f. Review Longevity Pay Policy – Discussion, possible action
- X. Adjourn

Next Meeting: May 14, 2025 at 5:00 p.m.

Notice to Library Board members; Grant County Herald Independent; WGLR; City Clerk