



Schreiner Memorial Library

Board of Trustees

Wednesday, October 9, 2024; 5:00 p.m.

Schreiner Memorial Library

113 West Elm Street, Lancaster, WI

NOTICE AND AGENDA

In-person

- I. Call to Order
- II. Roll Call- Members present: [Lisa Tranel](#), Lisa Zabel, Matt Pennekamp, Carrie Post, Breanna Callahan, also present director [Martha Bauer](#). Members absent: Luann Droessler
- III. Secretary's Report - Lisa Zabel made a motion to accept the minutes with corrections. Lisa Tranel seconded the motion. Motion passed unanimously.
- IV. Treasurer's Report - Last Month's list of bills - [Carrie Post](#) made a motion to approve the treasurer's report. Breanna seconded the motion. Motion passed unanimously.
- V. Library Director's Report - Michael Perry visit was a success. The online banking capability is working now that the city's IEN number has been added. The men's bathroom light is temporarily fixed. The people counter is fixed and will be watched to make sure that it keeps working. The security camera is a work in progress. Book sale = \$500, soup lunch \$500. A fresh start has occurred for the book sale. The Wisconsin Science Festival is next week. 5 Attendees for the Memory Cafe. They did a crayon melting on a pumpkin. The phone system was reset by TDS. May get new phones throughout the city. [Carrie Post](#) made a motion to approve the fine fund expenditures. Lisa Zabel seconded the motion. Motion passed unanimously.
- VI. Public Comments, Presentations, and Communications- none
- VII. Trustee Reports- none
- VIII. Committee Report- Foundation- Brief discussion on Michael Perry visit. Approximately \$1000 was fundraised.
- IX. New Business
 - a. Discuss and possible action on strategic planning group members- October 17th is the 1st meeting. Bimonthly meetings from 1-3. Luann Droessler and Judy Schaefer will be available for the meeting. We'd like to get one community member to also attend the meetings if needed. Lisa Zabel is willing if needed.
 - b. Review WI Historical Society Museum Pass Policy - First reading of the policy. Carrie and others agree that the pass should be able to be reserved within 4 4-week timeframe. 2nd reading of the policy at our next meeting.
 - c. Review/second reading of Performance Plaza, Community Room, and Study Room Policy - No changes were recommended. [Carrie Post](#) made a motion to

approve the policy. [Lisa Tranel](#) seconded the motion. Motion passed unanimously.

- X. Adjourn- Lisa Zabel made a motion to adjourn the meeting at 5:29. Breanna Callahan seconded the motion. The motion passed unanimously.

Next Meeting: November 13, 2024 at 5:00 p.m.

Notice to Library Board members; Grant County Herald Independent; WGLR; City Clerk