

Schreiner Memorial Library
Board of Trustees
Wednesday, December 8, 2021; 5:00 p.m.
Community Room, Schreiner Memorial Library
113 West Elm Street, Lancaster, WI
(608)723-7304

NOTICE AND AGENDA

- I. Call to Order
- II. Public Presentation and Communications
- III. Secretary's Report - Minutes of November 10 meeting - action
- IV. Treasurer's Report - Last month's list of bills - action
- V. Library Director's Report - Approval of fine fund expenditures - action
- VI. Old Business
 - A. Library Director job description - discussion, possible action
 - B. Hiring Committee - discussion, possible action
- VII. New Business
 - A. Inspection Proposal - action
 - B. Furnace estimate - discussion, possible action
 - C. Internship - discussion, possible action
 - D. Alcohol request - discussion, possible action
 - E. Consultation information from D. Kranz - discussion, possible action
- VIII. Trustee Comments
- IX. Adjourn

Next meeting: January 12, 2022 at 5:00 PM

Notice to Library Board members; Grant County Herald Independent; WGLR; City Clerk

Schreiner Memorial Library
Board of Trustees
Wednesday, November 10, 2021; 5:00 p.m.
Community Room 2, Schreiner Memorial Library
113 West Elm Street, Lancaster, WI

AMENDED NOTICE AND AGENDA

- I. Call to Order
- II. Secretary's Report - Minutes of the October meetings - action
- III. Treasurer's Report - Last month's list of bills - action
- IV. Library Director's Report - Approval of fine fund expenditures - action
- V. Public Presentation and Communications
- VI. Old Business
 - A. Reopening updates - discussion, possible action
- VII. New Business
 - A. RFID - information, discussion
 - B. SWLS Agreement - action
 - C. Request for alcohol at private event - action
 - D. Scholastic program - discussion, possible action
 - E. Budget Approval - action**
 - F. Library Director job description - discussion, possible action
 - G. Hiring Committee - discussion, possible action
- VIII. Trustee Comments
- IX. Adjourn

Next meeting: December 8, 2021 at 5:00 PM

Notice to Library Board members; Grant County Herald Independent; WGLR; City Clerk

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Board of Trustees
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- VI. Old Business
 - A. Reopening updates - discussion, possible action
- VII. New Business
 - A. RFID - information, discussion
 - B. SWLS Agreement - action
 - C. Request for alcohol at private event - action
 - D. Scholastic program - discussion, possible action
 - E. Library Director job description - discussion, possible action
 - F. Hiring Committee - discussion, possible action
- VIII. Trustee Comments
- IX. Adjourn

Next meeting: December 8, 2021 at 5:00 PM

Notice to Library Board members; Grant County Herald Independent; WGLR; City Clerk

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Board of Trustees
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NOTICE AND AGENDA

- I. Call to Order
- II. Secretary's Report - Minutes of the October meetings - action
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- IV. Library Director's Report - Approval of fine fund expenditures - action
- V. Public Presentation and Communications
- VI. Old Business
 - A. Reopening updates - discussion, possible action
- VII. New Business
 - A. RFID - information, discussion
 - B. SWLS Agreement - action
 - C. Scholastic program - discussion, possible action
 - D. Library Director job description - discussion, possible action
 - E. Hiring Committee - discussion, possible action
- VIII. Trustee Comments
- IX. Adjourn

Next meeting: December 8, 2021 at 5:00 PM

Notice to Library Board members; Grant County Herald Independent; WGLR; City Clerk

Schreiner Memorial Library
Board of Trustees
Monday, October 18, 2021; 5:00 p.m.
Community Room, Schreiner Memorial Library
113 West Elm Street, Lancaster, WI
(608)723-7304

NOTICE AND AGENDA

- I. Call to Order
- II. Public Presentation and Communications
- III. Secretary's Report - Minutes of September 8 meeting - action
- IV. Treasurer's Report - Last month's list of bills - action
- V. Library Director's Report - Approval of fine fund expenditures - action
- VI. Old Business
- VII. New Business
 - A. Adjourn to closed session pursuant to WI state Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance data of a public employee over which the governmental body has jurisdiction or exercises responsibility in regards to library employees. The committee to reconvene.
 - B. Reconvene to open session to take action as necessary.
 - C. Budget Request to City - discussion, action
- VIII. Trustee Comments
- IX. Adjourn

Next meeting: November 10, 2021 at 5:00 PM

Notice to Library Board members; Grant County Herald Independent; WGLR; City Clerk

Schreiner Memorial Library
Board of Trustees
Wednesday, September 8, 2021; 5:00 p.m.
Community Room, Schreiner Memorial Library
113 West Elm Street, Lancaster, WI

NOTICE AND AGENDA

- I. Call to Order
- II. Public Presentation and Communications
- III. Secretary's Report – Minutes of July 14 meeting - action
- IV. Treasurer's Report – Last month's list of bills – action
- V. Library Director's Report – Approval of fine fund expenditures – action
- VI. Old Business
 - A. Pandemic Update – discussion
- VII. New Business
 - A. Adjourn to closed session pursuant to WI state Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance data of a public employee over which the governmental body has jurisdiction or exercises responsibility in regards to library employees.
 - B. Budget Request to City – discussion, action
 - C. Request for alcohol at an event – action
- VIII. Trustee Comments
- IX. Adjourn

Next meeting: October 13, 2021 at 5:00 PM

Notice to Library Board members; Grant County Herald Independent; WGLR; City Clerk

Schreiner Memorial Library
Board of Trustees
Wednesday, July 14, 2021; 5:00 p.m.
Community Room, Schreiner Memorial Library
113 West Elm Street, Lancaster, WI

NOTICE AND AGENDA

- I. Call to Order
- II. Public Presentation and Communications
- III. Secretary's Report – Minutes of June 9 meeting - action
- IV. Treasurer's Report – Last month's list of bills – action
- V. Library Director's Report – Approval of fine fund expenditures – action
- VI. Old Business
 - A. Reopening Update - discussion, possible action
- VII. New Business
 - A. Library Building debt - discussion
 - B. Request for alcohol at an event – action
 - C. Election of Officers - action
 - D. Appointment to Library Committees - action
- VIII. Trustee Comments
- IX. Adjourn

Next meeting: September 8, 2021 at 5:00 PM

Notice to Library Board members; Grant County Herald Independent; WGLR; City Clerk

Schreiner Memorial Library
Board of Trustees
Wednesday, June 9, 2021; 5:00 p.m.
Community Room, Schreiner Memorial Library
113 West Elm Street, Lancaster, WI

NOTICE AND AGENDA

- I. Call to Order
- II. Secretary's Report – Minutes of May 12 meeting- action
- III. Treasurer's Report –Last month's list of bills – action
- IV. Library Director's Report – Approval of fine fund expenditures – action
- V. Public Presentation and Communications
- VI. Old Business
 - A. Reopening Update- discussion, possible action
 - B. Fence Estimate- discussion
- VII. New Business
 - A. Job Description update- discussion, possible action
 - B. Joint Meeting summary- discussion
- VIII. Trustee Comments
- IX. Adjourn

Next meeting: July 14, 2021 at 5:00 PM

Notice to Library Board members; Grant County Herald Independent; WGLR; City Clerk

Schreiner Memorial Library
Board of Trustees
Wednesday, May 12, 2020; 5:00 p.m.
Community Room, Schreiner Memorial Library
113 West Elm Street, Lancaster, WI

NOTICE AND AGENDA

- I. Call to Order
- II. Secretary's Report - Minutes of April 14 meeting- action
- III. Treasurer's Report -Last month's list of bills - action
- IV. Library Director's Report - Approval of fine fund expenditures - action
- V. Public Presentation and Communications
- VI. Old Business
 - A. Clear Reflections quote- discussion, possible action
 - B. Open Meetings- discussion
 - C. Reopening Update- discussion
- VII. New Business
 - A. Fence estimate- discussion, possible action
 - B. Gutter estimate- discussion, possible action
 - C. Library building debt- discussion
- VIII. Trustee Comments
- IX. Adjourn

Next meeting: June 09, 2021 at 5:00 PM

Notice to Library Board members; Grant County Herald Independent; WGLR; City Clerk

Schreiner Memorial Library
Board of Trustees
Wednesday, April 14, 2021; 5:00 p.m.
Schreiner Memorial Library
113 West Elm St.
Lancaster, WI 53813

NOTICE AND AGENDA

- I. Call to Order
- II. Secretary's Report – Minutes of March 10 meeting- action
- III. Treasurer's Report –Last month's list of bills – action
- IV. Library Director's Report – Approval of fine fund expenditures – action
- V. Public Presentation and Communications
 - i. Clear Reflections vendor presentation
- VI. Old Business
 - i. COVID Restrictions/Hours – discussion, possible action
- VII. New Business
 - i. Library Board Assignments - discussion
 - ii. Closed Session--Adjourn to closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- VIII. Trustee Comments
- IX. Adjourn

Next meeting: May 12, 2021 at 5:00 PM

Notice to Library Board members; Grant County Herald Independent; WGLR; City Clerk

Schreiner Memorial Library
Board of Trustees
Wednesday, March 10, 2021; 5:00 p.m.
Via Zoom, Schreiner Memorial Library
113 West Elm Street, Lancaster, WI

NOTICE AND AGENDA

- I. Call to Order
- II. Secretary's Report – Minutes of February 10 meeting- action
- III. Treasurer's Report –Last month's list of bills – action
- IV. Library Director's Report – Approval of fine fund expenditures – action
- V. Public Presentation and Communications
- VI. Old Business
 - A. Programming Update - information
 - B. Computer Use Update – information
 - C. COVID Restrictions/Hours – discussion, possible action
- VII. New Business
 - A. Volunteer Policy development - discussion
- VIII. Trustee Comments
- IX. Adjourn

Next meeting: April 14, 2021 at 5:00 PM

Notice to Library Board members; Grant County Herald Independent; WGLR; City Clerk

Join Zoom Meeting

<https://zoom.us/j/94427234184?pwd=aUJzdU9LUXFNNkw1ZlJlUzVra3ltdz09>

Meeting ID: 944 2723 4184

Passcode: library

Schreiner Memorial Library
Board of Trustees
Wednesday, February 10, 2021; 5:00 p.m.
Via Zoom, Schreiner Memorial Library
113 West Elm Street, Lancaster, WI

NOTICE AND AGENDA

- I. Call to Order
- II. Secretary's Report - minutes of January 13 meeting- action
- III. Treasurer's Report -Last month's list of bills - action
- IV. Library Director's Report - Approval of fine fund expenditures - action
- V. Public Presentation and Communications
- VI. Old Business
 - A. Reopening Update- information
- VII. New Business
 - A. Annual Report - action
- VIII. Trustee Comments
- IX. Adjourn

Next meeting: March 10, 2021 at 5:00 PM

Notice to Library Board members; Grant County Herald Independent; WGLR; City Clerk

Join Zoom Meeting

<https://zoom.us/j/97986485421?pwd=Ukk1aVFwYm53NURaa3lPdUvWWhwdz09>

Meeting ID: 979 8648 5421

Passcode: library

Schreiner Memorial Library
Board of Trustees
Wednesday, February 10, 2021; 5:00 p.m.
Via Zoom, Schreiner Memorial Library
113 West Elm Street, Lancaster, WI

NOTICE AND AGENDA

- I. Call to Order
- II. Secretary's Report - minutes of January 13 meeting- action
- III. Treasurer's Report -Last month's list of bills - action
- IV. Library Director's Report - Approval of fine fund expenditures - action
- V. Public Presentation and Communications
- VI. Old Business
 - A. Reopening Update- information
- VII. New Business
 - A. Annual Report - action
- VIII. Trustee Comments
- IX. Adjourn

Next meeting: March 10, 2021 at 5:00 PM

Notice to Library Board members; Grant County Herald Independent; WGLR; City Clerk

Join Zoom Meeting

<https://zoom.us/j/97986485421?pwd=Ukk1aVFwYm53NURaa3lPdjUvWWhwdz09>

Meeting ID: 979 8648 5421

Passcode: library